



West Bengal Cooperative Milk Producers' Federation Limited
LB-2, Sector-III, Salt Lake City, Kolkata-700 106.

Phone No: (033)23352844/60 **FAX:** (033) 23352896

e-mail: mail@benmilk.com Website: www.benmilk.cm

Ref NO. 10/1(ADM)/25/Cartridge/Quot/196/156 Date: 11.05.2026

NOTICE

West Bengal Cooperative Milk Producers' Federation Ltd. invites sealed quotations from interested **bonafide & reputed firms** for the **rate contract** of new compatible cartridge and refilling of the cartridge for printers at Head Office of West Bengal Cooperative Milk Producers' Federation Ltd. at LB-2, Sector III, Salt Lake City, Kolkata-700106.

Before submission of quotation, the intending bidders may inspect every printer (**as per Annexure -A**) proposed to be put under rate Contract.

The quotations should be submitted as per the following terms and conditions as detailed below:

Terms and Conditions:

1. The participating bidder have to submit Self-attested Photocopy of PAN Card, Trade License, 15 digit Goods & Services Taxpayers Identification No.(GSTIN), credentials for supplying cartridge or computer related work from Govt. / Govt. undertaking /Autonomous Body in the sealed cover.
2. No quotation will be accepted, if the same is not supported with all the above documents.
3. **The offered rate should be against each new compatible cartridge and refilling of the cartridge for printers. GST, if any, is to be mentioned separately. The offer rate is to be submitted as per Annexure -B.**
4. The contract period will be valid for **One year** but the period may be extended or curtailed at the discretion of the undersigned and requirement.
5. **The successful firm will have to supply the items within 48 hours from the communication. In the event of non-satisfactory performance, the work order will be terminated forthwith.**
6. Any bidder fail to quote in any item (Compatible rate and Refilling rate) should be treated as disqualified.
7. The bidder found lowest in total value should be accepted.
8. Payment shall be made on monthly basis against submission of the invoice along with work order & challan, subject to satisfactory performance of the work and fulfillment of all other terms and conditions.

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9. Sealed quotation super scribing "Quotation for rate contract of new compatible cartridge and refilling of the cartridge for printers" along with name & address with PIN, Phone No /Fax No., etc. of the Bidder addressing to "The Managing Director, West Bengal Cooperative Milk Producers' Federation Ltd., LB-2 Sector-III, Salt Lake City, Kolkata: 700106" should be submitted in the receipt section of the West Bengal Cooperative Milk Producers' Federation Ltd. within **22nd May, 2026 at 2 pm.**
10. Received sealed quotation will be opened at the office of the West Bengal Cooperative Milk Producers' Federation Ltd. on **22nd May, 2026 at 03.00 pm.** onward. The participant's bidders may be present at the time of open of the quotation.
11. The West Bengal Co-Operative Milk Producers' Federation Ltd. reserves full rights to cancel the contract subject to non-satisfactory performance of the work.
12. In case of any dispute between WBCMPFL and the service provider, the decision of WBCMPFL shall be final and binding.
13. The West Bengal Co-Operative Milk Producers' Federation Ltd. reserves full right to accept or reject any quotation/all quotations or to cancel the entire process, at any stage, without assigning any reason thereof.

Digitally signed by
Abhijit TUKARAM Shevale
Date: 11-05-2026
11:43:53

Managing Director
West Bengal Co-operative Milk
Producers' Federation Limited

NO. 10/1(ADM)/25/Cartridge/Quot/196/ 156 /1(6)

Date: 11-05-2026

Copy forwarded for wide circulation to:

1. The Managing Director, Banglar Dairy Limited.
2. The Director, AH & VS, West Bengal, Salt Lake, Kolkata-700106.
3. The Chief Executive Officer, PBGSBS, Salt lake, Kolkata-700106.
4. The Managing Director, WBLDC, Salt Lake, Kolkata- 700106.
5. Website of the West Bengal Cooperative Milk Producers' Federation Ltd.
6. Notice Board of Milk Federation.

Managing Director
West Bengal Co-operative Milk
Producers' Federation Limited

Annexure -A**List of the printer(s) and type of cartridge**

Sl No.	Name of the User	Printers Details	Type of Cartridge
1	Managing Director	HP Color Laserjrt Mngd E45028dn	416A (Black & 03 Colours)
2	OSD/ JRCS/ Assistant Manager (Acct)/ CDO	HP LASER JET P1007/ LASER JET M1136 MFP/ LASER JET M1136 MFP/ LASER JET PRO M128FW	88A
3	AD, ARD (C&DD)/ Assistant Account	HP Smart Tank 580/ HP Smart Tank 585	GT53 (Black) GT52 (03 Colour)
4	AD, ARD (Fodder)	LASER JET MFP 136A	110A
5	Dairy Manager (Research)	LASER JET PRO MFP M132A	18A
6	MIS Officer	CANON F166400	Canon 285
7	Accounts Personnel / Internal Auditor	LASER JET 1020 PLUS	12A

Sd/-
MD, WBCMPFL

Annexure - B

Each printer wise new compatible cartridge and refilling rate to be quoted (To be submitted in letter head)

Sl No.	Name of the User	Printers Details	Type of Cartridge	Type of Cartridge	Quoted Rate for Compatible Cartridge (Rs)	Quoted Rate for Refilling of Cartridge (Rs.)	Total Rate (Compatible & Refilling) (Rs.)
1	Managing Director	HP Color Laserjrt Mngd E45028dn	416A	Black Compatible cartridge	Rs.	Rs.	Rs.
				Cyan Compatible cartridge	Rs.	Rs.	Rs.
				Yellow Compatible cartridge	Rs.	Rs.	Rs.
				Magenda Compatible cartridge	Rs.	Rs.	Rs.
2	OSD/ JRCS/ Assistant Manager (Acct.)	HP LASER JET P1007 LASER JET M1136 MFP HP Laserjet M1136 MPF	88A	Compatible cartridge	Rs.	Rs.	Rs.
3	CDO	LASER JET PRO M128FW	88A	Compatible cartridge	Rs.	Rs.	Rs.
4	AD, ARD (C&DD)/ Assistant Account	HP Smart Tank 580 HP Smart Tank 585	GT53 (Black)	Black ink bottle	Rs.	NA	Rs.
				Cyan ink bottle	Rs.	NA	Rs.
			GT52 (Colour)	Yellow ink bottle	Rs.	NA	Rs.
				Magenda ink bottle	Rs.	NA	Rs.
5	AD, ARD (Fodder)	LASER JET MFP 136A	110A	Compatible cartridge	Rs.	Rs.	Rs.
6	Dairy Manager (Research)	LASER JET PRO MFP M132A	18A	Compatible cartridge	Rs.	Rs.	Rs.
7	MIS Officer	CANON F166400	Canon 285	Compatible cartridge	Rs.	Rs.	Rs.
8	Account Personnel/ Internal Auditor	LASER JET 1020 PLUS	12A	Compatible cartridge	Rs.	Rs.	Rs.
		Total Amount in lump (Figure)					Rs.
		Total Amount(Word)				Rupees.	
		Tax if any (%)					_____ %

Signature of the Bidder:

Date:

Stamp: