

West Bengal Cooperative Milk Producers' Federation Ltd
I.B-2, Sector – III, Salt Lake City, Kolkata - 700 106

No : 10/1(ADM)/25/

Date : 22.9.2021

Sealed quotations are invited from interested parties/ establishments, for Annual Maintenance Contract for Computers Laptops Printers at the office premise of West Bengal Cooperative Milk Producers Federation Ltd having its office at I.B-2, Sector – III, Salt Lake City, Kolkata - 700 107. The quotations should be submitted as per the terms and conditions as detailed below and to be addressed to The Managing Director, West Bengal Cooperative Milk Producers' Federation Ltd and should reach the office within 7(Seven) days from date of publication of this notice.

Terms and conditions :

1. The Agency should visit our office premise and make a list of Computers & Printers and should attach the list along with his quotation.
2. The quoted value should be on basis of per machine and should include rate for computer and printers separately and should be inclusive of repair & maintenance and inclusive of regular spare parts primarily Mouse & Keyboard. The rate of refilling of cartridge of inkjet printers should be provided separately and should be carried out as per call from office
3. The Agency should normally carry out preventive maintenance once every three months, however, the Agency should provide attendants / engineers to attend any breakdown maintenance call within 2/3 hours of lodging such call.
4. One or more standby units have to be provided by the Agency if the problem reported is not rectified within 48 hours.
5. The Agency shall provide copies of Trade Certificate, GST Certificate, PAN Card, etc during award of Contract.
6. Payment would be made on half yearly basis i.e. 50% at start of Contract period consisting of (the total maintenance charge plus GST in full) and the rest amount at the end of Contract period consisting of (50% of the maintenance charge) subject to satisfactory performance during the contract period and fulfilment of other terms and conditions.

Sd -

Managing Director
for West Bengal Cooperative Milk
Producers' Federation Limited.

Copy forwarded with a request to display at Notice Board

- 1) Chief General Manager, Mother Dairy Calcutta.
- 2) Director, AII & VS, ARD Deptt, Govt of WB, Salt Lake, Kolkata – 700 106
- 3) Chief Executive Order, PBGSBS, Salt Lake, Kolkata - 700 106.
- 4) Managing Director, WBLDC, Salt Lake, Kolkata – 700 106.
- 5) Website of West Bengal Milk Federation.
- 6) Notice Board of Federation.



Managing Director
for West Bengal Cooperative Milk
Producers' Federation Limited